





MAY 22, 2023

The Jay County Commissioners met in executive session on Monday, May 22, 2023 at 11:30 a.m., in the commissioners' room in the courthouse. Attending was Brian McGalliard, Rex Journey, auditor Emily Franks, and Chad Aker, president, presiding.

The Jay County Commissioners met in executive session with respect to any individual over whom the governing body has jurisdiction per IC 5-1-4-1.5-6.1(b)(6).

JAY COUNTY COMMISSIONER

  
Chad Aker  
  
Brian McGalliard  
  
Rex Journey  
Attest:   
Jay County Auditor

JUNE 12, 2023

The Jay County Commissioners met in regular session on Monday, June 12, 2023, in the auditorium in the courthouse. Attending was Brian McGalliard, Rex Journey, attorney Wes Schemenaur, auditor Emily Franks, and Chad Aker, president, presiding. Rex Journey made a motion to approve the minutes from May 18<sup>th</sup>, regular and executive sessions on May 22, 2023. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

LIFESTREAM

Kevin DeCamp, Project Manager, came to the commissioners for approval of three separate documents. The first reimbursement claim was for their quarterly operating reimbursement for \$80,714 and CARES reimbursement for \$69,292. Brian McGalliard made a motion to approve the quarterly claim. Rex Journey seconded the motion and the motion passed by unanimous vote. The second claim was for reimbursement of the purchase of the low floor minivan for \$44,805. Brian McGalliard made a motion to approve the claim for the minivan. Rex Journey seconded the motion and the motion passed by unanimous vote. The third item was a purchase agreement for 4 new 10 passenger vans for \$458,456. Rex Journey made a motion to approve the purchase agreement. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

HIGHWAY

Eric Butcher, superintendent, came to the commissioners to update them on current operations. They started chipping and sealing last week. There were a few issues with equipment but no major breakdowns. The department is taking daily readings of the weather conditions to see if it will narrow down causes of any issues in the future. The bush axe was repaired again this time with a broken radiator. The roller went down and they are currently wheel packing to chip and seal. Their administrative assistant has turned in her notice. Her last day will be June 15, 2023. She will stay on in a part time basis to help train the new hire. They currently have three workers mowing the side ditches. Lastly, they will start taking their trash over to the Retirement Center dumpster starting next week to save on costs.

Mr. Butcher updated the commissioners on the dust mat program. The dust mat application will be delayed to the end of June or first of July as there have been delays with the company. Rex Journey questioned how many were participating in the program this year. Mr. Butcher estimated 75 landowners were participating. Mr. Journey also asked if the road was graded, would it ruin the dust mat. Mr. Butcher stated it does damage the coat and is avoided if possible. He added Adams County uses an oil-based dust control that does not need to be applied every year.

In other business, INDOT has officially closed out the State Line Road project. Milestone was awarded the bid for the asphalt overlay of the bridge at 200 S between Boundary Pike and HWY 27 and the bridge on Blaine Pike between 150 S and 200 S. A Right of Way Permit at 150 S near 1313 Blaine Pike was presented for commissioners' approval. Brian McGalliard made a motion to approve the Right of Way Permit. Rex Journey seconded the motion and the motion passed by unanimous vote. Metrics from LTAP regarding traffic accidents was presented to commissioners. The county was down 27% which put it in the top 10% of the state. Most of the accidents were related to deer. The 10-year average was down 23-24%

Lastly, Mr. Butcher discussed issues with two side by side culverts at 125 S, west of 500 E. The two 16" culverts have their bottoms rusting away. If they were to just replace the tiles themselves, it would be \$13,850 from St. Regis Tile. It would not include a contractor licensed to do the crane work. If they were to put in an aluminum culvert from Civilcon, it would be an estimated cost of \$80,000. Mr. Butcher questioned what fund would be the best for the project to be paid from. Mr. Aker recommended the repair be paid out of cum bridge but recommended he get with his department representative. Mr. Butcher will get with Rex Journey as his department representative to find the best solution.

#### **JAY COUNTY FAIRGROUNDS**

Dalton Vanskyrock, fair board member, came to the commissioners to see if they could chip and seal about ½ mile of road by the grandstands. Their ultimate goal is to have all of their roads chip and sealed. Mr. Aker questioned Mr. Butcher present in the audience, for an estimate to chip and seal the ½ mile. Mr. Butcher would have to calculate it based on measurements but believed the emulsions would cost roughly \$13,000. Mr. Vanskyrock stated they would be willing to pay for the stone but would need help with the emulsions and labor. The commissioners stated they could pay for the emulsion out of one of their paving accounts, if the highway does not have it in their budget. Mr. Journey asked if the highway had room in their schedule to get it done before upcoming fairground events. Mr. Butcher believed they could work it into their schedule. Rex Journey made a motion to approve funding for ½ a mile of chip and seal at the fairgrounds with them paying for the stone. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

#### **JEMS**

John McFarland, shift supervisor, came to the commissioners to discuss switching over their phone systems to voiceover IP. They have currently been having issues with their phone system. It rings around 30 times to a voicemail that does not work. They also have a large number of robocalls, around 45 an hour, which has had crews unplugging the phones from the wall. The new phone system will have the option to forward calls to crew cellphones to answer while off base. It would also include a secure fax system that would transfer to a secure email. They are currently paying \$419 for internet and phone. There are varying terms including 60 months for \$172 per month and 36 months for \$214.14 per month. This would include 6 lines for the Portland Base, Dunkirk Base, one to the billing company and one for each supervisor on duty. If they were ever to add to another line, it would be \$20 a line. Rex Journey made a motion to approve the 5-year contract with Spectrum VOIP. Brian McGalliard seconded the motion and the motion passed by unanimous vote. Chad Aker asked those present to encourage any high school seniors to take the program as they must be 18 when they finish to take their state certification test.

#### **IU HEALTH JAY HOSPITAL- RESOLUTION 2023-04**

Jon Vannater, president, came to the commissioners to discuss Resolution 2023-04, which allows the council and commissioner president to have signatory authority at the bank. Mr. Vannater discussed as part of the integration agreement the \$5 million dollars for future capital improvements, with \$1.25 has been transferred to the Portland Foundation. The projects were picked with the community health needs assessment including expanding behavioral health services, enhancing their outpatient therapy, and enhancing their cardiac pulmonary rehab services. All of these projects were approved by the legacy board for three years after the transition. Once IU Health went to withdraw from the escrow account at First Merchants Bank they would no longer accept the original signatory.

The commissioners questioned the status of each project. Mr. Vannater relayed the physical therapy and rehab is already complete. The cardiac pulmonary project is now underway. Outpatient behavioral health is very much in the planning phase about what will fit in the plan. Their plan is to move services at the old Vormohr building into the Votaw street campus as the building is pretty close to not meeting the required standard of care. It will also help with any geographical issues for patients and providers. Rex Journey questioned the timeline for getting the remaining projects completed. IU Health believes all projects should be completed by the second quarter in 2024. Brian McGalliard made a motion to approve joint resolution 2023-04. Rex Journey seconded the motion and the motion passed by unanimous vote.

#### **HEALTH DEPARTMENT**

Heath Butz, administrator, came to inform the commissioners about training in the Carmel area in May and June. He requested the employees be allowed to stay overnight. Chad Aker believed the training was considered to be the Indianapolis area as allowed in the county policy. A claim from the training in May was presented for approval. Rex Journey made a motion to approve the claim and travel for Keystone. Brian McGalliard made a motion to approve the travel claim.

#### **KLEINPETER CONSULTING**

A contract from Kleinpeter consulting for services related to the HELP! Program was presented for commissioners' approval. The HELP! Program is to receive funds through an OCRA grant which

requires an OCRA certified grant writer. The company came highly recommended by Suzy Ripley, ROAW and Bill Walters, ECI Regional Planning director. Their consulting fee is a total 8% with 5.5% not allowed to be paid by the grant. Mr. Kleinpeter is aware of the June 16<sup>th</sup>, 2023 deadline and believes he can work within it. Brian McGalliard made a motion to approve the contract with Kleinpeter Consulting. Rex Journey seconded the motion and the motion passed by unanimous vote.

#### **SHERIFF**

Larry R. Newton, sheriff, Bill Baldwin 911 director, and Ben Schwartz, chief deputy came to the commissioners to discuss the new agreement with Spillman. The City of Portland has agreed to pay half of the \$90,000 for the new mapping and the pricing of each entities cost. Mr. Schemenaur, county attorney, stated the original 2014 contract did not have a cost breakdown for the entities to pay. The new 5-year contract has a clear amount due by each entity. Mr. Newton expressed the shared cost would be much cheaper than entities purchasing their own software. Rex Journey asked if Redkey and Pennville were onboard with the reimbursement agreement. Their boards have not yet met, but Redkey seemed willing to pay the 5% cost. They will all meet annually to make sure the agreement and everything is still running smoothly. Brian McGalliard made a motion to approve the interlocal agreement with the City of Portland. Rex Journey seconded the motion and the motion passed by unanimous vote. Brian McGalliard made a motion to approve Chad Aker to sign the finalized Spillman Contract once received. Rex Journey seconded the motion and the motion passed by unanimous vote.

Mr. Baldwin discussed an upgrade and replacement to INDigital their 911 phone system equipment for around \$35,000. Brian McGalliard asked if the equipment had been breaking down or if it would do anything new. Mr. Baldwin stated it would not have any new features. He added that while the equipment had not been breaking down, but their last inspection determined it would need to be replaced. Mr. Newton would like to replace the unit before the price goes up any more. Mr. McGalliard questioned whether or not any other companies provided the same services. Mr. Baldwin stated the whole system would need to be replaced to go with another company. They are currently paying \$14,000 now and the new maintenance would save roughly \$3,000. Chad Aker stated coming from the emergency response field, he would like to see the system up to date. Brian McGalliard agreed to the upgrade if it does not require an additional appropriation. Brian McGalliard made a motion to approve the 911 Equipment purchase from INDigital of \$40,658.97 to be paid from Cum Cap-Equipment. Rex Journey seconded the motion and the motion passed by unanimous vote.

Mr. Newton has asked permission to put two vehicles in an auction, a 2006 Ford F-250 and a 2002 EMS bus. Mr. Aker questioned whether or not the 2006 truck was in good operating condition. As the EMS department would like to utilize a truck for various runs. Mr. Schwartz did not recommend the truck as a reliable source of emergency transportation. The commissioners would like to see if any other county property needs sold before making a final decision. The commissioners asked that an email be sent out to all departments regarding the matter.

Lastly, the sheriff would like to go back to 9mm handguns in 2024. He believes he will have \$17,000 to cover the \$23,000 transition. The department has just returned 10 M16s back to the federal government and will need new rifles at an estimated cost of \$12,000. They have handguns in our evidence room they would like to sell, with permission from the judge. Rex Journey questioned if the ammunition would be any cheaper or easier to find. Mr. Schwartz stated both the ammunition and equipment would be cheaper and easier to find. Mr. Schwartz indicated they had 6 shotguns and 1 rifle they would like to sell. He has checked with Kesler's out of Southern Indiana but they are not interested as they were converted to less lethal. Mr. Petro said it would not be good to go in an auction as they had been modified. Manley Firearms would take them and modify them back from less lethal. Brian McGalliard made a motion to approve the sale of the Shotguns and rifle to Manley Firearms. Rex Journey seconded the motion and the motion passed by unanimous vote. Ms. Franks informed the sheriff proceeds from the sale would go back to the original fund they were purchased from. Any proceeds from seized items would go into the county forfeiture fund.

The new softeners are on back order with a new estimated installation date of August. He has checked on the price of a dumpster from CCL but is waiting to hear back from them on the correct size.

#### **RFQ-REQUEST FOR QUOTES**

A RFQ for the 68 acre development was prepared by the ECI regional planning was presented for commissioners' approval for advertisement. Bill Walters, ECI is going to help facilitate this out to interested parties. Brian McGalliard request for qualifications as presented. Rex Journey seconded the motion and the motion passed by unanimous vote.

#### **MISCELLANIOUS BUSINESS**

The payroll docket was presented for commissioner approval. Brian McGalliard made a motion to approve the payroll docket. Rex Journey seconded the motion and the motion passed by unanimous vote.

The county home report from Jay County Country Living for May 2023 was presented for commissioners' approval. Rex Journey made a motion to approve the county home report. Brian McGalliard seconded the motion and the motion was approved by unanimous vote.

The clerk's monthly report was presented for commissioners' approval. Rex Journey made a motion to approve the monthly report. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The Indiana Bond Bank Fuel claim for \$881.40 was presented for commissioners' approval. Brian McGalliard made a motion to approve the IBB Bond Bank Fuel claim. Rex Journey seconded the motion and the motion passed by unanimous vote.

A funding request for items related to a new pickleball court was turned in to the commissioners for approval. Mr. Aker has spoken with members of the Portland Park Board who believed the project is fully funded. Brian McGalliard made a motion to table the request unless the money is determined to be needed. Rex Journey seconded the motion and the motion passed by unanimous vote.

Brian McGalliard made a motion to appoint Shannon Current as the School Board non-voting member to the Jay County Redevelopment Commission. Rex Journey seconded the motion and the motion passed by unanimous vote.

Brian McGalliard read a resignation letter from Melissa Blankley, Jay County Retirement Center Director. Her last day with the facility will be on June 23, 2023. There is a possibility she can work a few days a week until someone else can take over as director.

With no further business, Rex Journey made a motion to adjourn at 10:55 a.m; Brian McGalliard seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker  
Brian McGalliard  
Rex Journey  
Attest: Emily Franks  
Jay County Auditor

JUNE 14, 2023

The Jay County Commissioners and Council met in joint executive session on Wednesday, June 14, 2023 at 6:00 p.m. in the auditorium in the courthouse. Attending from the commissioners was Brian McGalliard, and Chad Aker, auditor Emily Franks, council members, Cindy Bracy, Dave Haines, Matt Minnich, Randy May, Harold Towell, Faron Parr and Jeanne Houchins. Absent: Rex Journey. The Jay County Council and Commissioners met in executive session for discussion of strategy of a real property transaction per IC 5-14-1.5-6.1 2 (d)

With no further business, the executive session was adjourned at 7:04 p.m.