

Mr. Journey asked if the need for most of the smaller communities would just be radios. Mr. Ritter confirmed that if the county intends to bare the cost of the infrastructure of the system, then that would be correct. Mr. Journey then questioned what the price of the radios would be for the departments. Mr. Ritter explained that they would need to first determine the radio manufacturer and model they wanted before they could get an accurate estimate. He explained that the radios could range from \$500-\$10,000 a piece, depending on the features of the model. Mr. Newton mentioned that there are grants the units can apply for to help purchase the equipment. Mr. Aker stated that the county's next step forward would be to get in contact with the individual cities and townships to make sure everyone is on board. He believes this needs to happen rather quickly so they can report back to Ritter Strategic Services and give them the direction they would like to move with this project.

With no further business, Rex Journey made a motion to adjourn at 10:04 a.m.; Chad Aker seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker

Brian McGalliard

Rex Journey

Attest: Emily Franks

Jay County Auditor

JUNE 24, 2024

The Jay County Commissioners met in regular session on Monday, June 24th, 2024, at 9:00 a.m. in the auditorium in the courthouse. Attending was Rex Journey, Brian McGalliard, auditor Emily Franks, attorney Wes Schemenaur, and Chad Aker, president, presiding. Rex Journey made motion to approve the minutes from June 10th, 2024 and the special session from June 18, 2024. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

OPENING BIDS

The commissioners opened sealed bids for the 2019 wrecked Braun Chief XI III ambulance from the JEMS, and the 1997 F-26 truck from the retirement center. Only one bid was received for the ambulance from Brad Barnett for \$1750. There were two bids for the 1997 Ford F26, \$450 from Brad Barnett, and \$900 from Robert Burkey. Brian McGalliard made a motion to approve the bid from Robert Burkey for \$900 for the Ford Truck and the bid from Brad Barnett of \$1750 for the ambulance. Rex Journey seconded the motion and the motion passed by unanimous vote.

The ambulance was required to be purchased back from GIE, the county's insurance company. Rex Journey made a motion to approve the repurchase of the ambulance from Governmental Interinsurance Exchange for \$1,500. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

ED CURTIN-CWC LATITUDES

JAY COUNTY REDEVELOPMENT COMMISSION- ECONOMIC DEVELOPMENT PLAN

Ed Curtin, owner of CWC Latitudes, a consultant company hired by the Jay County Redevelopment Commission came to the commissioners to discuss updating their economic development plan. He explained the updated plan identifies a number of additional projects that will make it easier for the commission to expend funds. The state mandates the redevelopment commission sign a declaratory resolution, followed by approval by the plan commission. The third step is approval by the County Commissioners followed by a 10-day noticed hearing of the Jay County Redevelopment Commission. The tentative date for the last step is the end of the July 2024. Mr. Journey asked for clarification on what the updated plan would mean for the county. Mr. Curtin explained projects must be identified in the plan in order for the commission to spend money. The updated plan would give the county more flexibility in spending. Mr. Schemenaur added the current plan focused on POET and paying off the bonds. The new plan identified new items such as a new highway garage and paving of roads. Rex Journey made a motion to approve resolution 2024-05 to approve the updated plan. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

RESOLUTION NO. 2024-05

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF JAY COUNTY, INDIANA, APPROVING CERTAIN MATTERS IN CONNECTION WITH THE AMENDMENT OF THE ECONOMIC

**DEVELOPMENT PLAN FOR THE PREMIER ECONOMIC
DEVELOPMENT AREA**

WHEREAS, the Jay County Redevelopment Commission (the “Commission”), governing body of the Jay County Department of Redevelopment (the “Department”), previously adopted and amended resolutions (collectively, the “Declaratory Resolution”) establishing an economic development area known as the “Premier Economic Development Area” (the “Area”), designating the entire Area as an “allocation area” for purposes of Section 39 of the Act (the “Allocation Area”), and approving an economic development plan for the Area (the “Original Plan”), pursuant to Indiana Code 36-7-14, as amended (the “Act”); and

WHEREAS, on April 24, 2024, the Commission adopted a resolution (the “Resolution”) further amending the Declaratory Resolution, pursuant to Sections 15-17.5 of the Act, to expand the scope of Projects under the Original Plan to conform with the County’s Amended Capital Improvement Plan, including, but not limited to, the projects described and defined on Exhibit A attached to the Resolution, and the new Economic Development Plan presented to the Commission on the date thereof (collectively, the “Amendment”); and

WHEREAS, the Jay County Area Plan Commission, on June 13, 2024, adopted a resolution (the “Plan Commission Order”) determining that the Resolution and the Amendment conform to the plan of development for Jay County, Indiana (the “County”), and approving the Resolution and the Amendment; and

WHEREAS, pursuant to Sections 16(b) and 41 of the Act, the Commission has submitted the Declaratory Resolution, the Amendment, and the Plan Commission Order to the Board of Commissioners of the County (the “Board”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF JAY COUNTY, INDIANA, as follows:

Pursuant to Sections 16(b) and 41 of the Act, this Board hereby approves, in all respects, the Resolution, the Amendment, and the Plan Commission Order.

LAUNCH JAY!

Travis Richards, JCDC executive director and Tabby Sprunger, Jay County Chamber of Commerce executive Director, came to the commissioners to discuss funding for the 2024 Launch Jay! Pitch competition. They originally received \$50,000 from county windfarm monies to start the program in 2021. The average yearly cost of the program is \$15,000 with a remaining balance of \$4,479. They requested \$11,000 to finish out the program for 2024. Mr. Journey questioned how many participants they see on an annual basis. Mr. Richards stated there had been five participants every year and included a list of past winners. Mr. Aker asked if they had approached cities and towns to ask for a small contribution to the program. Mr. Richards confirmed they had not because the original money came from county windfarm monies. He added he believed the program was countywide and the winners could be from anywhere in the county. Mr. Journey questioned if the businesses awarded money were still active in the community. Mr. Richards acknowledged the failure rate on new businesses but believed their success rate was pretty good. Mr. McGalliard asked if they had approached the Portland Foundation for any financial assistance. Mr. Richards confirmed they had not. Mr. Journey suggested the amount be paid out of EDIT funds due to the three years of success. He asked they look into the other potential funding sources for 2025. Rex Journey made a motion to approve the \$11,000 expenditure pending council approval. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

HIGHWAY

Bob Howell, superintendent, came to the commissioners to give an update on operations. They have begun chipping and sealing, resealing and repairs on 200 W between New Mt. Pleasant and 400 S. There have been several soft spots appear on the road after conversion. They have been preparing for the road conversions on 450 N, 500 N and 1025 W in Penn Township. As part of the preparation, they will put ditches back in before conversion at the end of July, first of August. On June 25, they will be grinding a ½ mile of 500 S to reclaim the road. The road was converted around the same time as 200 W, roughly 3-4 years ago. The road grinder is going to grind in the conversion to make a base and reconvert it, where there were no ditches. Great Lakes Chloride has taken care of those residents who have paid for dust control. The amount of miles purchased decreased due to the county no longer contributing to the cost. The chip box recently broke down and required a repair to a pump. They are waiting on a wiring harness for the MowerMax as it is a series 4 and it has technical glitches that need to be corrected. He also reported the new mower from Kalida should be delivered sometime in July.

Mr. Howell reported an issue with the accepted bid from B&M Construction to repair the roof on the old salt building. The company does not have a CIO nor were they covered under SBA coverage. He reported he has struggled with obtaining quotes from companies as they do not want to turn in W9 or CIO information. Mr. Aker asked they quote the work again and ask for a w9 and CIO to be

looked at for the next meeting. Lastly, there is a chip and seal reimbursement agreement with Steve and Marge Reier to pay for a portion of roadwork that will also be brought to the next meeting.

PROGRESSIVE DEL TORO

Adolfo Solis, owner, came to the commissioners to invite them and everyone in the public to the grand reopening of Progressive Del Toro, formerly Progressive Office Product, on June 24, 2024 starting at 11:30 a.m. The commissioners thanked Mr. Solis for the invitation.

SHERIFF

Larry "Ray" Newton, sheriff, came to the commissioners to discuss drafting new standard operating procedures (SOP) for the department. The former sheriff was contracted with a company in 2021, but nothing was ever accomplished. An estimated cost from last year to update came in at \$20,000 for the Sheriff and \$30,000 for the Jail. It would also be an estimated yearly cost of \$20,000 to maintain. Mr. Newton has since checked into the attorney used by Portland City Police, Charles Braun out of Indianapolis. Mr. Braun has given an estimated cost of \$9,000 to update a policy for the deputies and \$9,000 to update the Jail and Civilian (Dispatch) policies. They will update the policies every two years for a minimum cost, but had not received an amount.

Mr. Journey asked the last time the current policies were updated. Mr. Newton believed they had not been updated for the last eight years. He noted while he had written the policies in the past, it now required an attorney to complete. The total process is estimated to take six months to complete. Mr. Journey questioned who would be responsible for making updates to the policy based on changes in statute. Mr. Newton explained they would receive guidance from the Indiana Law Enforcement Academy and Sheriff's association. Mr. Schemenaur added it would take the sheriff being proactive along with guidance to keep the policy up to date. He explained the current policy would require a substantial rewrite requiring him 20-30 hours to complete. Mr. Newton stressed a new policy was needed for liability reasons and that he believed there was enough in his budget to cover the cost. Rex Journey made a motion to approve a contract with Charles Braun for \$18,000 to update sheriff's department policies, pending approval of the contract by the county attorney. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

OOB-OWNER OCCUPIED REHAB

Nate Kimball, assistant director ECI RPD, updated the commissioners on the Owner-Occupied Rehab program. The application window for residents closes June 28th. The RFQ for radon testing and building inspectors are out and are scheduled to be received at the next commissioners' meeting July 8th. They have had two responses to the radon RFQ and roughly 90 resident applications. The majority of applications are complete with some still pending extra documentation. Mr. Journey questioned the amount of money residents were requesting and if there was an estimate for the number of residents that could be approved. Mr. Kimball felt like the majority were coming in the \$10,000-\$15,000, but would need to rely on the inspector for final figures.

RENAMING BRIDGE- ANDREW WHITACRE

Donald Gillespie, resident, came to the commissioners to discuss a request he had made to the state to rename the bridge located on SR 67 between CR 75 S and CR 125 S in honor of Marine Lance Cpl. Andrew Whitacre. He already received permission from the family before the request was made. Mr. Gillespie explained Andrew Whitacre died June 19, 2008, at 21 years old, during Operation Enduring Freedom. Mr. Aker explained since the bridge is on a state highway they have jurisdiction, but wanted the county's consent before moving forward. Rex Journey made a motion for a letter of support for the renaming of the bridge in honor of Marine Lance Cpl. Andrew Whitacre. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

JEMS

Gary Barnett, Kyle Gerlach and John McFarland, shift supervisors, came to the commissioners to give a monthly update on operations. Mr. Barnett presented financials for the month of May 2024. It was a three-pay month which elevated their disbursements, but had received over \$100,000 in collections. He also noted the disbursement of the Handlevy system of \$4,000. The new ambulance is in the shop getting graphics and should be completed and on the road this week, pending a state inspection.

JAY COUNTY COUNTRY LIVING

Cindy Bracy, JCCL Advisory Board of Directors, President, came to the commissioners to give an update on operations. They have almost completed the flooring project and should finish by the end of the week for part one. A board meeting in the evening will determine how the remainder of the RCAP grant money will be spent. They are looking at purchasing doors, paint and other supplies with the roughly \$8,000 remaining after flooring. Mr. McGalliard asked if the front screen door would be included in the projects. Mrs. Bracy explained they had looked at the door, but were having an issue replacing due to the size. Mr. Aker suggested they reframe it to fit a standard size door. Mrs. Bracy confirmed that was an option along with taking a door from another location to replace

the front door. Mr. Aker asked if they would hire a maintenance person for the home. Mrs. Bracy explained there is \$20,000 budgeted for a maintenance worker and they are looking into it.

Mrs. Bracy asked that a donation waiver for the commercial washer and dryer from Golden Meadows be approved. Brian McGalliard made a motion to approve the waiver and list of donated items. Rex Journey seconded the motion and the motion passed by unanimous vote. Mrs. Bracy reported there are 20 residents with only one waiting on disability to be approved. Shannon Powers, a professor from Ball State University, has been coming out there since September 2023 to work on healthy initiatives with the residents. Powers has asked the commissioners write a letter of support for grant opportunities for mental and physical health. Mr. Journey questioned how many of the residents participated in the activities. Mrs. Bracy was unsure of the exact numbers, but could report back. Mr. Schemenaur asked they check with the liability insurance for the classes. Brian McGalliard approved Cindy Bracy to write a letter of recommendation from the county to be signed by the commissioners. Rex Journey seconded the motion and the motion passed by unanimous vote.

Lastly, the issue of animals at the facility was discussed. It was agreed the current dog could remain at the facility if vaccinated and remained outside. Also, if the dog bites, it will have to be removed from the facility. Mrs. Bracy reported the job description for the director will have to go through the board tonight and it will then be forwarded on to Waggoner, Irwin and Scheele for finalization.

MEAL REIMBURSEMENT POLICY

Mr. Aker explained they had a request from Jon Eads, clerk, to increase the meal reimbursement policy. The personnel committee met and recommended the increase to \$20 for breakfast and lunch and \$30 for dinner. They also recommended a 20% tip could be included in the total for each meal. The change will be effective for travel after July 1st. Rex Journey made a motion to approve the amendment meal policy. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

Appendix B: TRAVEL EXPENSE

ALL MEAL CLAIMS MUST INCLUDE TIME OF DEPARTURE AND TIME OF RETURN.

ALL MEAL CLAIMS MUST INCLUDE ITEMIZED RECEIPT

Computation of allowance for overnight travel. The subsistence allowance DAILY RATES are to be claimed up to the amounts as follows: (includes up to 20% tip)

Departure before 12:00 p.m.	\$20 Lunch
	\$30 Dinner
Departure between 12:00 p.m. and 4:30 p.m.	\$30 Dinner
Departure after 4:30 p.m.	NONE
Return before 12:00 p.m. but after 7:30 a.m.*	\$20 Breakfast
	\$20 Lunch
Return after 12:00 p.m.	\$20 Breakfast
	\$20 Lunch
	\$30 Dinner

*No subsistence is paid for travel segments that are less than seven and one-half (7 ½) hours.

One Day Travel-Limitation of Amount. For same day travel, subsistence is to be claimed as follows:

In travel status for at least 9 hours or more	\$20 Lunch
	\$30 Dinner

FOR BOTH ONE DAY TRAVEL AND OVERNIGHT ACCOMODATIONS

If a meal is provided, no subsistence shall be claimed for that meal even if you decide not to eat the meal provided and deductions will be made as follows from the daily allowance:

\$20 - Breakfast and/or Lunch
\$30 – Dinner

ALCOHOL IS NOT PART OF REIMBURSEMENT OF MEAL CLAIMS

EFFECTIVE FOR TRAVEL AFTER 07/01/2024

SKYCREST SOLAR

Ethan Sternberg, Invenergy Skycrest Solar project, came to the commissioners for approval of an amended Economic Development Agreement (EDA). The council approved the amended EDA and SB-1 on June 12, 2024. The agreement is the same as the original agreement except for changes to the timeline of the project and the EDA payment schedule. The amended forms have a construction start date of December 31, 2026 from the original December 31, 2024 and a completion date of December 31, 2028 from the original December 31, 2026. Mr. Sternberg stated that the goal is to complete the project sooner but is allowing extra time for any unforeseen circumstances that may arise. The first

EDA payment to the county was originally planned to be paid 120 days from the completion date. The amended agreement now has the first payment due six months after construction begins.

County attorney, Wes Schemenaur, explained they had met with the plan commission and part of the recommendation to Skycrest was to notify the surrounding landowners by mail regarding the date changes, which they agreed to do. Mr. McGalliard asked how confident Mr. Sternberg felt that the project was going to be completed. Mr. Sternberg stated they did receive some certainty last year that they will have a clean connectivity agreement. They will be able to build a new substation and connect to the grid without any substantial upgrades, which was encouraging for them. He added they have also been able to update their agreements with the landowners. Brian McGalliard made a motion to approve the amendment to the EDA as approved by the council and plan commission. Rex Journey seconded the motion and the motion passed by unanimous vote.

CAMERA RECORDING POLICY

An employee acknowledgement form for cameras in county vehicles was submitted for commissioner approval. Mr. Schemenaur explained the policy was available if the commissioners would like to move forward. Mr. McGalliard asked if the cameras would only be showing forward. Mr. Schemenaur confirmed Bliss McKnight would not allow cameras in the back of ambulances. Mr. Aker explained some employees felt like the county was spying, however it was for liability purposes only. He clarified it could help an employee in case of a complaint or incident to prove fault. Mr. McGalliard clarified the camera would only be reviewed in the event of an incident and asked how much storage would be required. Mr. Schemenaur stated the next steps in purchasing should guarantee that six months of storage could be achieved to meet the tort claim deadlines. Rex Journey made a motion to approve the vehicle recording policy. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

MISCELLANEOUS BUSINESS

The payroll docket was presented for commissioner approval. Brian McGalliard made a motion to approve the payroll docket. Rex Journey seconded the motion and the motion passed by unanimous vote.

The claims docket for June was presented for commissioner approval. Rex Journey made a motion to approve the claims docket. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

An emergency claim from the auditor to Harris Computer for \$10,605.28 was presented for commissioner approval. The invoice came in after the June claim due date but needs paid before the end of June. Rex Journey made a motion to approve the claim to Harris Computer. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

An emergency claim from the auditor to CorpSite for \$119.88 was presented for commissioner approval. The invoice came in after the June claim due date but needs paid before the end of June. Brian McGalliard made a motion to approve the claim to CorpSite. Rex Journey seconded the motion and the motion passed by unanimous vote.

A consent agreement from the state regarding their FY23 state and local cybersecurity grant program was presented for commissioner approval. The program will be at no cost to the county. Brian McGalliard made a motion to approve the agreement. Rex Journey seconded the motion and the motion passed by unanimous vote.

With no further business, Brian McGalliard made a motion to adjourn at 10:19 a.m.; Rex Journey seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS


Chad Aker


Brian McGalliard


Rex Journey

Attest:


Jay County Auditor

JUNE 24, 2024- EXECUTIVE SESSION

The Jay County Commissioners met in executive session on Monday, June 24th, 2024, at 10:30 a.m. in the auditorium in the courthouse. Attending was Rex Journey, Brian McGalliard, auditor Emily Franks, attorney

Wes Schemenauf, and Chad Aker, president, presiding. The meeting was held per IC 5-14-1.5-6.1(b)(4) to interview or negotiate with an industrial or commercial prospect.

The meeting was adjourned at 11:05 a.m.

JAY COUNTY COMMISSIONERS

Chad Aker
 Chad Aker

Brian McCalliard
 Brian McCalliard

Rex Journey
 Rex Journey

Attest: _____
Jay County Auditor

JUNE 26TH, 2024

The Jay County Commissioners and Jay County Council were advertised to meet in a special joint session to discuss a new countywide emergency radio system on Wednesday, June 26th, 2024, at 6:00 p.m. in the auditorium in the courthouse. Attending was Commissioner Rex Journey, county attorney Wes Schemenauf, county auditor Emily Franks, and council members Matt Minnich, Cindy Bracy, and Randy May. The meeting lacked a quorum for both boards. Those present participated in an open forum with members from cities, towns, emergency personnel and representatives from Ritter Strategic Services. The forum ended at 6:38 p.m.