

DECEMBER 23, 2024

The Jay County Commissioners met in session on Monday, December 23, 2024, at 9:00 a.m. in the courthouse auditorium. Attending was Brian McGalliard, Rex Journey, attorney Wes Schemenaur, auditor Emily Franks, and Chad Aker, president, presiding. Rex Journey made a motion to approve the minutes from December 9th, 2024. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

EXTENSION OFFICE

Allison Keen, extension educator, came to the commissioners to discuss the purchase of a large front counter for the office in the amount of \$1,285. The counter will be constructed by David Wickey of Bryant. Rex Journey made a motion to approve the purchase of a front counter for \$1,285. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

SHERIFF

Larry "Ray" Newton, sheriff, came to the commissioners for approval of a \$197,076.57 contract with Quality Correctional Care related to inmate medical services for 2025. The contract includes the addition of a second full time nurse. Quality Correctional Care adjusted the contract to include the language from the newly approved contract ordinance. Mr. Newton will look into other providers for next year, but the one he liked better came in at \$50,000 more. Rex Journey made a motion to approve the medical contract with Quality Correctional Care for 2025. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

RETIREMENT CENTER

Stacey Johnson, director, came to update commissioners on monthly operations. She provided an update on finances for 2024. The department's budget for 2024 was \$451,620. As of December 17th, the department had spent \$416,969.50 with \$332,067.03 in revenue. The revenue was broken down as follows; RCAP \$162,658.55, Resident Pay \$83,524.76, and Farm Rent \$85,883.72. She questioned the commissioners if she could hire former director Melissa Blankley to take care of the medical side at the facility. Mr. Aker informed her she needed to take the matter through the personnel committee.

Brian McGalliard requested \$250 in cash donations received at Pizza King on behalf of Jay County Country Living be accepted. Rex Journey made a motion to accept the \$250 in donations to Jay County Country Living. Chad Aker seconded the motion and the motion passed by unanimous vote.

HIGHWAY

Robert Howell presented a right of way work Permit on Blaine Pike just south of 125(S) from Comcast. Rex Journey made a motion to approve the work permit from Comcast. Brian McGalliard seconded the motion and the motion passed by unanimous vote. Mr. Howell noted they had received \$10,700 for the sale of the truck and chassis with Purple Wave. He also requested his vacation time be carried over to 2025 as he had not taken his time due to training a new road foreman. Rex Journey made a motion to allow Bob Howell to carry over his vacation time to be used within the first quarter of 2025. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

Mr. Howell discussed the purchase of a third 1,000-gallon propane tank to accommodate their new heater for the garage. They have had a couple of companies tell the department if one gets low, it is freezing the other line. The department did receive three quotes from Indiana, but no local quotes were obtainable. The first quote was from New Bremen, DI Services, \$4,600 with a five-year warranty or \$4,400 with a one-year warranty. The second quote was from Fort Laramie, Sheffers, \$4,190 with no warranty. The third quote was from Wayne County at \$3,850 with a one-year warranty. All quotes were for dropping off the tank and running the line to the regulator. Rex Journey questioned if they had quoted the price of used tank. Mr. Howell stated they had not due to suggested potential liability issues. Mr. Aker suggested the department move forward with a new tank. Mr. Journey asked what

would be Mr. Howell's preference for purchasing the tank. Mr. Howell agreed with the lowest quote from Wayne County. Rex Journey made a motion to approve the purchase of the 1,000-gallon tank from Wayne County for \$3,850 to only include installation cost. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

OWNER OCCUPIED REHAB

Nate Kimball, ECI Regional Planning Assistant Director, gave an update to commissioners on the Owner-Occupied Rehab (OOR) program. The first bids received for the program were not complete as they did not cover the entire project. They are working with companies to obtain the bonds requested by OCRA before advertising for bids again. Mr. Journey asked if the companies were local. Mr. Kimball confirmed those companies were not local. He also reported OCRA has recently awarded 5-6 like grants.

JEMS

Gary Barnett, John McFarland, and Kyle Gerlach, shift supervisors, came to the commissioners to give a monthly update on operations. Mr. Barnett presented financials for November 2024 for their review, noting it was a three-pay month and included longevity. He also reported the lighting project at the base will be on hold until after the holidays and that they have not started on the gutter project at the Dunkirk EMS Base.

JAY COUNTY LIBRARY BOARD

Eric Hinderliter, director, requested the commissioners reappoint Amy Hawbaker to a four-year term for the Jay County Library Board. Amy Hawbaker had previously been appointed on September 23, 2024 to complete the term vacated by Tabby Sprunger. Brian McGalliard made a motion to approve the reappointment of Amy Hawbaker for a four-year term. Rex Journey seconded the motion and the motion passed by unanimous vote.

FARM RENT

The lease for the county home farm rent with Schoenlein Brothers for 2025-2028 at \$376 an acre was presented for commissioner approval. The agreement had already been signed by the other party. Rex Journey made a motion to approve the lease with Schoenlein Brothers for the county farm rent. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The commissioners discussed the bids received for the 68 acres in 2025. Brian McGalliard stated he believes it was in the county's best interest to not farm the ground in 2025. He added the county would be responsible for reimbursing the renter for any crop damage. Mr. Journey questioned if there would be any part of the ground that could be farmed, specifically the back half of the property. Mr. McGalliard explained the infrastructure would run through the entire farm and made a motion to not rent out the 68 acres for 2025. Rex Journey seconded the motion and the motion passed by unanimous vote.

INTERLOCAL AGREEMENT- ARPA

An interlocal agreement between the Board of Commissioners and the Jay County Redevelopment Commission related to the use of American Rescue Plan Act Funds was presented for commissioner approval. The agreement is related to the development of the county owned 68-acre parcel by installing water and or/sewer infrastructure and related engineering and design costs for the project in the amount of \$1,281,946.07. Mr. Schemenaur explained it will be binding and committing the county to provide those funds. The agreement will continue through December 31, 2026 or until all federal reports have been submitted and other requirements of ARPA have been fulfilled. Brian McGalliard made a motion to approve the interlocal agreement with the Jay County Redevelopment Commission as presented. Rex Journey seconded the motion and the motion passed by unanimous vote.

OTHER BUSINESS

The payroll docket was submitted for commissioners' approval. Rex Journey made a motion to approve the payroll docket. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The claims docket for December was submitted for commissioner approval. Brian McGalliard made a motion to approve the claims docket as presented. Rex Journey seconded the motion and the motion passed by unanimous vote.

The clerk's monthly report for November was presented for commissioner approval. Brian McGalliard made a motion to approve the clerk's monthly report. Rex Journey seconded the motion and the motion passed by unanimous vote.

The copier quotes for commissioner owned copier in the auditor's office was tabled pending more information.

Claims to be approved and paid by the end of the year were presented for commissioner approval. The claims were as follows: \$366,000 to Bank of Oklahoma for the Jail Bond payment, \$298,733.13 to the Treasurer of State for SWETA, \$22,094.60 to the Treasurer of State for their portion of fines and fees, \$15,000 to Kleinpeter Consulting for work related to the OOR, \$13,413.39 to Medler's Furniture for the flooring in the Assessor and Circuit Court offices and \$6,240 to Schneider Geospatial for 2025 GIS Maintenance contract. Rex Journey made a motion to approve the emergency claims as presented. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

Chad Aker thanked outgoing commissioners Rex Journey and Brian McGalliard for their dedication and service to Jay County and presented each of them with a plaque.

With no further business, Brian McGalliard made a motion to adjourn at 9:45 a.m.; Rex Journey seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker

Duane Monroe

Doug Horn

Attest:

Jay County Auditor