

**JANUARY 27, 2025- EXECUTIVE SESSION**

The Jay County Commissioners met in executive session on Monday, January 27, 2025, following the regular session at 8:45 a.m. in the courthouse auditorium. Attending was Doug Horn, Duane Monroe, auditor Emily Franks, county attorney Wes Schemenaur, and Chad Aker, president, presiding. The purpose of the meeting was to discuss pending litigation per IC 5-14-1.5-6.1(B).

The meeting was adjourned at 8:56 a.m.

**JAY COUNTY COMMISSIONERS**

Chad Aker

Duane Monroe

Doug Horn

Attest: \_\_\_\_\_  
Jay County Auditor

**JANUARY 27, 2025**

The Jay County Commissioners met in session on Monday, January 27, 2025, at 9:00 a.m. in the courthouse auditorium. Attending was Doug Horn, Duane Monroe, auditor Emily Franks, county attorney Wes Schemenaur, and Chad Aker, president, presiding. Duane Monroe made a motion to approve the minutes from January 13, 2025. Doug Horn seconded the motion and the motion passed by unanimous vote.

**RESOLUTION 2025-02**

A hearing was had for 303 S Main St. Dunkirk as advertised. Jack Robbins, Dunkirk Mayor, and Dane Mumbower, DIDC, came before commissioners to discuss the property located at 303 S Main St. in Dunkirk. They would like to transfer ownership of the property to nonprofit Dunkirk Industrial Development Corporation for development.

**WHEREAS**, the Jay County Board of Commissioners acquired title to the following described real estate by tax sale certificate on September 20, 2024, Certificate No. 382400027:

Property ID: 38-09-08-103-108.000-014  
Property Address: 303 S Main Street Dunkirk, IN 47336  
Parcel: N PT LOT 8, BLOCK 10, in the original plat of the town, now city of Dunkirk, Indiana

**WHEREAS**, the Jay County Board of Commissioners has determined that it desires to transfer said property to a non-profit entity for use for the public good pursuant to IC 6-1.1-24-6.7;

**WHEREAS**, the Jay County Board of Commissioners held a public hearing to consider the transfer of the property to a non-profit entity; and,

**WHEREAS**, the Dunkirk Industrial Development Corporation, Inc., a qualified non-profit entity, has submitted an application for the transfer of said property.

**NOW THEREFORE BE IT RESOLVED**, by the Jay County Board of Commissioners that it shall hereby transfer the above-described property to the Dunkirk Industrial Development Corporation, Inc. (DIDC) under the following terms and conditions:

1. DIDC shall use the property to encourage the redevelopment of said property for commercial, industrial, or residential use within five (5) years of the date of this transfer;
2. That should DIDC fail to comply with the terms set forth herein, the property shall revert to the Jay County Board of Commissioners;

3. On behalf the County, the Jay County Board of Commissioners shall cause a tax deed to be prepared transferring said property to DIDC free and clear of any delinquent taxes, special assessments, penalties, interest, and costs of sale.

Mr. Aker questioned if they were looking into demolishing the building and if they were looking at acquiring the HR Block property next door. They explained they were looking at demolishing the building, but there were no plans to acquire the property next door. Mr. Monroe asked if it shared a common wall with the neighboring business. They confirmed it did share a wall, but believed it was doable to separate the two buildings. Duane Monroe made a motion to approve Resolution 2025-02. Doug Horn seconded the motion and the motion passed by unanimous vote.

#### **OWNER OCCUPIED REHAB- OPENING BIDS**

The following companies submitted bids for the Owner-Occupied rehab Group 1 bid. Airxray, Mustard Seed Consulting, Fortitude Design and Consulting, and Dave's Heating and Cooling.

AirXray for the radon remediation as follows; 1218 S Shank St. Portland \$9,935, 709 W Main St. Portland \$10,823, 221 E Sixth St. Portland \$4,900, 158 Arlington Ave, Dunkirk \$5,000, 302 W Twelfth St. Portland \$3,200, 248 N Charles St. \$9,000, 5931 E 400 S. Salamonina \$9,936, and 315 N Commerce St. \$9,283.

Mustard Seed Remodeling for roofing and three wheel chair ramps are as follows; 27 Union St. Redkey \$19,333, 220 W Seventh St. \$25,561, 1102 N Ben Hawkins \$13,422, 302 W Twelfth St. \$18,212, 158 Arlington Ave. Dunkirk \$14,674, 105 Bittersweet Ln. \$28,613, 315 N Commerce St. Portland \$26,907, 709 W Main St. Portland \$30,330, 102 Boundary Pike Portland \$22,241, 420 S Western Ave. Portland \$23,829, 1210 S Bridge St Portland \$12,299, 1210 S Bridge St Portland for a wheel chair ramp \$6,693, 500 W High St Redkey \$6,693, 500 W High St Redkey \$14,194, 598 S 200 W Portland \$16,264, 598 S 200 W Portland \$15,704, 210 N Meridian St Redkey \$19,926, 212 E 6<sup>th</sup> St Portland \$17,437, and 1218 S Shank St Portland \$20,926.

Fortitude Design and Consulting as follows; 1210 S Bridge St \$22,000, 598 S 200 W Portland 16,1000, 105 Bittersweet Ln \$24,500, 1102 N Ben Hawkins \$18,000, 709 W Main St. \$21,500, and 302 W Twelfth St. Portland \$22,000.

Dave's Heating and Cooling as follows; 315 N Commerce St Portland \$8,406 for an HVAC system, 315 N Commerce St Portland \$13,003 for an electric water heater, 403 S Meridian St. Portland, HVAC \$6,004, 248 N Charles HVAC \$8,354, 7168 S 200 E electrical work \$8,495, 1102 N Ben Hawkins, electric water heater and flooring \$14,017, 220 W Seventh St., water heater \$1,606, 221 E Sixth St, electrical work \$421, 221 E Sixth St, HVAC \$3,762, 158 Arlington Ave. Dunkirk, water heater \$1,461, 106 Bittersweet Ln Dunkirk, HVAC \$14,602, 1009 W North St., electrical work \$1,245, 1009 W North St., HVAC \$10,100, 500 W High St. Redkey, HVAC \$14,312, 210 N Meridian St Redkey, HVAC \$9,020, 106 Silver Ln Portland, HVAC \$7,254, 1218 S Shank St Portland, HVAC \$11,226, 27 Union St Redkey, gas furnace \$8,686, 5951 E 400 S Salamonina, HVAC \$19,560, and 420 S Western Ave., HVAC \$9,548.

The commissioners agreed to take the bids under advisement for EGIS to have time to review them. Once reviewed, EGIS will send in the recommendation to OCRA and give the commissioners a chance to move forward. Mike Kleinpeter, Kleinpeter consulting explained there will be another round of bidding and were waiting on completion of radon testing. Those that did not receive a bid or were overbid will be added to the next round.

#### **PTABOA**

Robin Alberson, assessor, came to the commissioners for appointments to the PTABOA (Property Tax Assessment Board of Appeals). The council has already appointed two of the five-member board. Mrs. Alberson recommended the following three appointments, the reappointment of Judy Affolder and Diana Stults, and the appointment of Jeff Kiess. She

also asked they be appointed for a two-year term in order to meet the new state requirement of staggering terms for members. Duane Monroe made a motion to appoint Judy Affolder, Diana Stults and Jeff Kiess to the Property Tax Assessment Board of Appeals for a two-year term. Doug Horn seconded the motion and the motion passed by unanimous vote.

### **LIFESTREAM**

Kevin DeCamp, project manager, came to the commissioners to request approval for the purchase of four new vans. The total cost of for the four vans is \$388,789.20 with \$60,777.94 coming from local funds. They have five vans running in the county daily and one of the mini vans will be added to the county. Doug Horn made a motion to approve the purchase of four new vans for the Lifestream through the Rural Transit grant. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### **HIGHWAY**

Bob Howell, superintendent, came to the commissioners to discuss the shared dumpster located at the retirement center. The two departments are needing more than the current six-yard dumpster emptied once a week. The current cost of \$143 for the month is paid from commissioner funds. They have looked into an eight-yard dumpster, but it would be taller and deeper and a harder chore to use for \$184 a month. Mr. Howell would like to stay with a six-yard dumpster, but have it picked up twice a week for \$200 a month. Doug Horn made a motion to approve the change to twice a week. Duane Monroe seconded the motion and the motion passed by unanimous vote.

Stephanie Klarer, assistant superintendent/ERC, came to the commissioners for their approval of the Right of Way contracts for Bridge 93 and Bridge 110. The contracts were amended to include the requested language for county contracts. Duane Monroe made a motion to accept the contracts as presented. Doug Horn seconded the motion and the motion passed by unanimous vote. Ms. Klarer will send them to EGIS and then INDOT to be finalized.

Ms. Klarer also informed commissioners she would like to purchase safety data sheets software for the department's chemicals. The first quote was from JJ Keller who has partnered with Bliss McKnight. The software will help with audits, has a training module as will keep up to date with current laws. The cost for two years will be \$3,405. The second quote was from Velocity who would only cover SDS management for an estimated \$6,000-\$9,000 a year. The third quote was from Chemical safety for \$149 a month for a total of \$5,000. Her recommendation is to purchase the software from JJ Keller. Mr. Monroe questioned how many chemicals were utilized by the software. Ms. Klarer was unsure of the exact amount but estimated at around 100. Duane Monroe made a motion to approve the software purchase from JJ Keller for \$3,405 for two years. Doug Horn seconded the motion and the motion passed by unanimous vote.

Mr. Howell updated commissioners on Bridge 113 which is to be replaced by a large culvert. They have sent out the quote to three different companies, Civilcon, St Regis and Daveco, he will return once they receive more information.

Mr. Schemenaur presented a settlement agreement regarding the property at 402 W Seventh St. in Portland with Dragos Macelararu and Illeana Lumnita Iorgu. There has been ongoing litigation with the easement. The agreement has the county paying \$13,900 for the appraised land plus an additional \$7,500 for the loss of the mature trees. Lastly added he believed this is a fair resolution to the county and would allow the highway to submit the project for the Community Crossings Grant round due January 31<sup>st</sup>. Doug Horn made a motion to accept the agreement with Dragu as presented. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### **JAY COUNTY COUNTRY LIVING**

Don Loper, maintenance, came to the commissioners to give an update on maintenance items at the facility. The first item was the need for a complete repair on the downstairs men's restroom. DCP LLC in Dunkirk quoted \$5,600 for tile and water work and a complete demo

for \$42,000. Mustard Seed in Portland quoted a complete teardown and remodel for \$26,870.12. Mr. Loper recommended Mustard Seed for their price but also because the repairs included commercial grade materials. Doug Horn requested a long-term plan for necessary repairs to the facility be prepared. Mr. Loper informed commissioners 4TC will be starting on the approved electrical work. Mr. Loper also noted that the new media component for the arsenic system was scheduled to be delivered that day. Their goal was to have it switched out before the next time the arsenic levels need tested in March.

Cindy Bracy, JCCL Advisory Board of Directors' president, joined the meeting and briefly explained the history of the board of directors and the role they have played since being established in March of 2024. Mr. Monroe wanted to know how much money JCCL has in their budget to go towards the bathroom remodel. Ms. Franks reported that the building materials and supplies account has \$10,000 and the repair equipment account has \$4,500. Mrs. Bracy informed the commissioners that one of JCCL board of director's goals is to form a non-profit. In doing this, they hope to be able to receive a grant to help cover costs for some of the maintenance and remodeling the home is needing.

Mrs. Bracy believes that the JCCL is a great asset to the community, providing 32 places for seniors or disabled to reside at a reduced rent. She told the commissioners that if at max residency she believes JCCL's budget would break even. Mr. Horn questioned the cost per month to reside at JCCL. The fee per resident is \$1,239.48. Mr. Horn stated that he would like to meet some time to look at the goals JCCL's board has for the home to see where things are headed. Ms. Bracy then reported to the commissioners that according to the revenue and expenditure report in 2022 JCCL was \$142,976.95 negative, in 2023 they were \$104,829.41 negative, and in 2024 they were \$93,603.85 negative. Mrs. Bracy believes that with the new partnership with Second Harvest Food Bank JCCL will continue to make great strides toward improving their budget.

Mrs. Bracy brought two additional things before the commissioners. The first was the request for a petty cash fund, and the second was to know who is on the checking account for the home. Mr. Aker recommended Mr. Monroe and Stacey Johnson both be added to the checking account for the county home. Mrs. Bracy suggested adding either a board of director member or council person to the account as well. Mr. Aker suggested that Mrs. Bracy be added to the account, because she serves on both boards. Ms. Franks stated that whoever is added to the account will first need to be bonded, according to state board of accounts. In regards to the petty cash fund, Ms. Franks informed Mrs. Bracy that the request would need to be taken before the council.

Doug Horn made a motion to approve the bathroom remodel from Mustard Seed for \$26,870.12 through an additional in infrastructure. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### JEMS

Gary Barnett, shift supervisor, came to the commissioners to discuss his monthly financial report for 2024. It included a snapshot of the whole year as well as monthly and a comparison to 2023. He informed commissioners they do not break even and will not be a profitable service as a municipality. They have however been able to trim \$113,000 of cost off from 2023 to 2024. Mr. Barnett reported that they completed 2523 ambulance runs for 2024, some of which could have had multiple patients per call. Mr. Barnett explain that if difficulties with commercial insurance weren't such a problem, they would be in a much better financial state.

### JCDC

Angela Paxson, JCDC board president, came to the commissioners to give an update on operations and request funding for 2025. They have had several resumes for the economic developer position. There is currently \$33,000 in their checking account which only covers about two months of operation. Mr. Aker presented a service agreement for the organizations' review. The required agreement mirrors the current one with the City of Portland and is a little less restrictive than what was presented before.

Mr. Aker explained the county was in a contract with ECI Regional Planning and they were working on the Owner-Occupied Rehab, Community Crossings grant for Redkey, Pennville and Salamonia. Also, Portland's mayor, Jeff Westlake and Jay County Solid waste district had reached out to them on grant opportunities. International development is something big the governor's office would like to see and ECI RPD are the only ones doing that. He recommended only funding the director and secretary position.

Mr. Aker inquired as to what some of JCDC's long- and short-term goals were. She explained that housing is currently a big push for the county. However, outside of that, they are needing to meet with council, commissioners, and other municipalities to develop those goals. Mr. Aker also voiced his concern with the amount of funding the city of Portland is contributing to JCDC, versus the services they are receiving in return. He feels \$50,000 is not an adequate contribution when being compared to what they are receiving, and what the county is being ask to pay.

Duane Monroe stated he wanted to work with JCDC and would like to see a director hired, and they will need money to do that. He added he would like to work with local people. Mr. Aker stated they would first need an agreement in place. Mr. Schemenaur clarified the agreement sent out was the one presented in 2023, but had language removed to make sure JCDC finished any existing grants. Mrs. Paxson clarified that three positions would be needed to allow for the new director to be out in the county more often as envisioned by their board. The third position would help more with tax abatements and grants. \$261,975 would be the amount requested to cover the three person staff JCDC is currently needing funded.

If the service agreement is ok'd by the JCDC board, Mrs. Paxson wanted to know what the commissioner's thoughts were on funding. Mr. Aker ask what their need was financially. He stated that he likes the way the city provides half of their funding in January and the other half in July. Mrs. Paxson clarified that one of the reasons she would like to get an idea of the funding the county will provide is because, she would like to move forward with interviews for the new executive director position. In order to do so, she will need to be able to answer questions regarding salary. Mr. Monroe stated he would like to approve something that day. Mr. Schemenaur clarified that whatever amount the commissioners approved would be contingent upon council's approval.

Mr. Aker asked if JCDC had looked into any of the grants that are available to help fund economic development. Mrs. Paxson was not aware that there were grants available to help them with funding, but agreed to look into it.

Mr. Monroe suggested he would like to approve \$100,000 now and potentially another \$100,000 in July contingent upon a signed agreement and a third person being hired. He also specified that dependent upon when the third staff member is hired, the dollar amount may be less. Mr. Aker did not want to approve that high of an amount. He stated he is only comfortable approving \$50,000 today and reiterated that he believes the city should be contributing more. Mrs. Paxson pointed out that the city gave JCDC funding last year, when the county did not.

Mr. Horn suggested a total of \$150,000 from the county and \$75,000 from the city of Portland, based on the state EDIT distributions. Mr. Aker noted they had originally put \$140,000 for JCDC in the 2025 budget. Mr. Monroe again suggested they should fund \$100,000 now and \$100,000 in July, if determined they hired a third person. The formula for determining the second payment was discussed. Mr. Schemenaur stated the formula would need to be in writing for an adjustable second payment. Duane Monroe made a motion to approve \$100,000 to JCDC for a six-month contract contingent on council approval. Doug Horn seconded the motion and the motion passed by unanimous vote.

#### **VACATED ALLEY-NEW CORYDON**

John Spencer and Dan Mock, landowners, came to request the vacation of two sections of alleys located in New Corydon. Mr. Schemenaur explained a petition will need to be prepared, with a public notice and certified letter to adjacent landowners. There is a cost of around \$500 charged to the landowner to include advertising and certified mail costs. Then

the commissioners will need to hold a public hearing, most likely at the February 24<sup>th</sup> meeting. The hearing gives those an opportunity to object. If approved, there would also be a recording fee for the ordinance.

Mr. Monroe questioned an easement with AEP for the utility line. Mr. Schemenaur explained traditionally the alley is divided in half, but the ordinance would state all easements would still be in effect. The landowner could not impede their access to their power lines. The owners clarified they would like the alley that runs north and south between their properties as well as the whole length of the alley. Doug Horn made a motion to move forward with the procedures for the vacation of the requested alleys in New Corydon. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### **SHERIFF**

Ben Schwartz, chief deputy, discussed a change with the previously approved transport van from FIR Conversions. The van that was approved had a divider and would only hold 9 passengers. They have requested the divider be removed and three additional seats be added for an additional \$2,353. The total cost for the van will now be \$85,017. Mr. Monroe questioned if the divider was for the officer's safety. Mr. Schwartz explained the divider behind the driver would remain, the second which will be removed was to allow the transport of both male and female inmates. The department sees a greater need for the additional seats than to transport both genders. Duane Monroe made a motion to approve the purchase for the new amount of \$ 85,017. Doug Horn seconded the motion and the motion passed by unanimous vote.

Larry "Ray" Newton, sheriff, updated the commissioners on the quote from All Circuit Electric after requesting the cost of replacing the entire fixture. Mr. Monroe explained he had been present for the walk through with Ryan Hurt, owner All Circuit Electric LLC. The part being replaced is more like a battery backup used when the generator fails to turn on. Mr. Aker questioned if the cost was covered under his budget. Mr. Newton stated while the cost was in his budget there was a possibility he would come up short at the end of the year. Duane Monroe made a motion to approve the quote from All Circuit Electric for \$23,297.80 to replace the remaining 52 emergency ballasts and the 44 exit lights throughout the jail. Doug Horn seconded the motion and the motion passed by unanimous vote.

### **RESCUE 19-EMA DONATIONS**

Samatha Rhodelhamel, EMA director, came to the commissioner for them to accept the remaining money left in the Rescue 19 checking account into EMA donations. The \$177.82 was originally collected as donations for funeral funds and fundraisers. Rescue 19 was officially disbanded by the commissioners in 2024. Doug Horn made a motion to accept the money into the EMA donation fund. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### **MEETING DATES**

The commissioners discussed moving two meeting dates. The first was from March 24<sup>th</sup> to March 31<sup>st</sup>, 2025 and the second was from June 23<sup>rd</sup>, 2025 to June 30<sup>th</sup>, 2025. Duane Monroe questioned if there would be any issues created with the change. Ms. Franks informed them the claims date would be changed to the last day of the month. In order to avoid potential late fees, she will inform departments to submit claims for approval early or make their vendors aware. Duane Monroe made a motion to approve the change in meeting dates. Doug Horn seconded the motion and the motion passed by unanimous vote.

### **EDIT FUNDS**

Mr. Aker would like to have a work session about EDIT that would be a public meeting. Duane Monroe suggested they open up a two-week window for entities to amend their original application. Mr. Aker questioned if they would like the organizations to resubmit their applications. Mr. Monroe had spoken with the Chamber of Commerce who needed less than what they originally applied for and would like to see if any other requests had changed. Mr. Schemenaur suggested they could schedule the work session to have organizations come



in at 10-15 minutes intervals to discuss their requests. The discussion was tabled until dates can be sent out to schedule a meeting.

**COUNTY CREDIT CARD**

Bob Howell, highway superintendent, requested his credit card limit be increased to \$3,000 to cover three people attending their next conference. Doug Horn made a motion to approve the credit card increase for Bob Howell to \$3,000. Duane Monroe seconded the motion and the motion passed by unanimous vote.

**ORDINANCE 2025-01**

**AN ORDINANCE AMENDING CHAPTER 36.17, PURCHASING PROCEDURES,  
OF THE JAY COUNTY CODE OF ORDINANCES**

**BE IT ORDAINED** by the Board of Commissioners of Jay County, Indiana that Chapter 36.17 of the Jay County Code of Ordinances is hereby amended to read as follows:

1. Chapter 36.17(B) is amended as follows:  
  
(B) Each so appointed purchasing agent shall have the authority without further authorization of the County Commissioners to purchase and acquire tangible personal property having a value no greater than \$5,000.00, so long as sufficient funds are contained within the budget for the purchasing agent's respective department and the purchasing agent does not separate or divide purchases with the intent to acquire tangible personal property having an aggregate value greater than \$5,000.00.

2. Chapter 36.17(D) is amended as follows:  
  
(D) If a purchasing agent intends to acquire an asset believed to have a value exceeding \$5,000.00 but less than \$50,000.00, the purchasing agent shall first submit a request to the County Commissioners for approval of the purchase. At the time of the approval of the purchase, the County Commissioners may direct the purchasing agent to solicit quotes, entertain bids, or otherwise direct the purchasing agent as to the appropriate procedures for final consideration by the County Commissioners of the purchase.

The provisions of this Ordinance shall be effective February 1, 2025.

All other provisions not amended hereby shall remain in full force and effect.

**ORDINANCE 2025-02**

**AN ORDINANCE DELGATING AUTHORITY TO ENTER INTO AND APPROVE  
CONTRACTS TO ELECTED OFFICIALS AND COUNTY DEPARTMENT HEADS**

**BE IT ORDAINED** by the Board of Commissioners of Jay County, Indiana as follows:

Pursuant to I.C. 36-2-2.8-6, the County Commissioners do hereby authorize and delegate the authority to enter into contracts having a monetary obligation to the County in the amount of \$5,000.00 or less, without further authorization of the County Commissioners, to elected officials and department heads duly appointed by the County Commissioners so long as sufficient funds are contained within the budget for the elected official's or department head's respective budget and the elected official or department head does not separate or divide contracts with the intent to obligate the County under contracts having an aggregate value of greater than \$5,000.00.

All such contracts must still comply with the County's contract ordinance requirements with the exception of the contract approval requirements.

PASSED AND ADPOTED by the Board of Commissioners of Jay County, Indiana this 27<sup>th</sup> day of January 2025.

Duane Monroe made a motion to approve both Ordinance 2025-01 and 2025-02. Doug Horn seconded the motion and the motion passed by unanimous vote.

### **COUNTY WIDE RADIOS- RITTER STRATEGIC**

Mr. Aker presented an amendment to the Ritter Strategic Consulting contract. An amendment to the contract was due to the quote that came in was between \$7-\$9 million dollars for the IPSC system, which does not include a system of communication for the non-public safety entities. With this amendment a standalone system can also be looked at as an option.

Mr. Horn ask how other counties that have IPSC communicate with their non-public safety entities. Mr. Aker did not know, because he has only spoke with Randolph County about their system, which was a standalone system. Ben Schwartz, chief deputy, said in an emergency situation they can be patched through to communicate with the other entities as needed. Sheriff Newton added that all of our neighboring counties with the exception of Randolph are currently on an 800 system.

Ms. Rhodelanel reported that a group of EMA directors, herself included, are working with IPSC and Ohio's system. The goal is to trade ID for ID so that if there is something such as a pursuit across state line or fire, our deputies can communicate with Mercer and Darke Counties. Mr. Monroe questioned if the state was still helping pay for some of this. Mr. Newton explained that a few years ago, once the system was put up the state would maintain it. As of two years ago, that is no longer offered. Mr. Newton noted that our system is failing, and although this is going to be very expensive, we need this update and it should last the county a long time.

Mr. Monroe wanted to clarify that in an emergent situation, the highway would have the option to come onto the county's frequency if needed. Ms. Rhodelanel confirmed IPSC has said that we can write into our county's procedures and plans instances where they are allowed to come onto our frequency. Mr. Aker voiced his hesitancy about spending tax payers' money without doing more research on other options. Mr. Newton suggested setting up another meeting with Barry Ritter for some clarification and Mr. Monroe agreed to table the amendment until after they spoke with Mr. Ritter.

### **HAYS & SONS**

Ms. Franks presented an amended quote from Hays & Sons for the water damage in the courthouse. Doug Horn made a motion to approved the quote of \$35,020.45. Duane Monroe seconded the motion and the motion passed by unanimous vote.

### **COPIER QUOTES**

Ms. Franks presented copier quotes to the commissioners. She received quotes from 3 different companies. Perry Pro Tech quoted a Konica Minolta Bizhub C451i at \$7,436.48. 4-U quoted a Kyocera Taskalfa 5054ci at \$7,800. This quote includes 10 free boxes of paper. After deducting the cost of the paper, the copier would be \$7,476.30. Weber quoted a Kyocera Taskalfa 4054ci at \$7,395 to purchase outright. There is also an option of leasing a copier however, Ms. Franks did not recommend that because it would be an extra \$2,000-\$3,000 to lease rather than buying outright.

Ms. Franks then explained that after purchasing a copier there would be a service agreement attached to it. Last year \$7,042.72 was spent on the current service agreement. Perry Pro Tech's service agreement was estimated to be \$4,343.26. 4-U offered two different options, the standard was \$3,317.30 or option 2 being \$2,672.57. Weber's fee would be approximately \$2,560.92 for the year however, they would like to look at our contract after the first 6 months to see if it needs to be adjusted. Ms. Franks recommendation is to go with 4-U's second option. Doug Horn made a motion to approve the purchase of a Kyocera Taskalfa 5054ci from 4-U with the option 2 service agreement. Duane Monroe seconded the motion and the motion passed by unanimous vote.



IT QUOTES

Ms. Franks presented another IT quote for approval from Matrix Integration LLC for items needed to increase internet speed at the courthouse to 500 over 500. Doug Horn made a motion to approve the purchase of the backup systems. Duane Monroe seconded the motion and the motion passed by unanimous vote.

OTHER BUSINESS

The payroll docket was submitted for commissioners' approval. Duane Monroe made a motion to approve the payroll docket. Doug Horn seconded the motion and the motion passed by unanimous vote.

The claims docket for January was presented for commissioners' approval. Doug Horn made a motion to approve the claims docket for January. Duane Monroe seconded the motion and the motion passed by unanimous vote.

With no further business, Duane Monroe made a motion to adjourn at 11:48 a.m; Doug Horn seconded the motion and the motion passed by unanimous vote.

**JAY COUNTY COMMISSIONERS**

Clad Aker

Duane Monroe

Doug Horn

Attest:

Jay County Auditor