

for \$5,520.02, Mooreland Roofing & Construction LLC for \$12,400. Doug Horn made a motion to approve the claims as presented. Duane Monroe seconded the motion and the motion passed by unanimous vote.

With no further business, Doug Horn made a motion to adjourn at 10:20 a.m; Duane Monroe seconded the motion and the motion passed by unanimous vote.

**JAY COUNTY COMMISSIONERS**

Chad Aker

Duane Monroe

Doug Horn

Attest:   
Jay County Auditor

**SEPTEMBER 8, 2025 EXECUTIVE SESSION**

The Jay County Commissioners met in session on Monday, September 8, 2025 at 10:20. a.m. in the courthouse auditorium. Attending was Doug Horn, Duane Monroe, auditor Emily Franks, attorney Wes Schemenaur, and Chad Aker, president, presiding. The purpose of the meeting was to discuss Initiation of litigation or litigation that is either pending or has been threatened specifically in writing per (IC 5-14-1.5-6.1(b)(2)(B) and to discuss a job performance evaluation, employee specific compensation, or employment matters of individual employees per (IC 5-14-1.5-6.1(b)(9).

The meeting was adjourned at 10:52 a.m.

**JAY COUNTY COMMISSIONERS**

Chad Aker

Duane Monroe

Doug Horn

Attest:   
Jay County Auditor

**SEPTEMBER 22, 2025**

The Jay County Commissioners met in session on Monday, September 22, 2025 at 9:00. a.m. in the courthouse auditorium. Attending was Doug Horn, Duane Monroe, auditor Emily Franks, attorney Wes Schemenaur, and Chad Aker, president, presiding. Duane Monroe made a motion to approve the minutes from the regular and executive session on September 8, 2025. Doug Horn seconded the motion and the motion passed by unanimous vote.

**OPENING OF BIDS**

An opening of bids was scheduled for 9:00 a.m. to be submitted as “proposal for the 68-acre project”. There were no bids received by the deadline.

**REASSESSMENT**

Robin Alberson, assessor, was present for the opening of bids for the 2026-2029 reassessment by the commissioners. There was only one bid submitted from Appraisal Research/Vision Government Solutions, for \$70,850 with costs outside of the scope of \$475 per day. The contract has been reviewed by the county attorney. Duane Monroe made a motion to approve the contract with Appraisal Research for the 2026-2029 Reassessment. Doug Horn seconded the motion and the motion passed by unanimous vote.

**OWNER OCCUPIED REHAB PROGRAM**

Darlesia Lee, assistant director ECIRPD, gave commissioners an update on the Owner-Occupied Rehab (OOR) program. The inspection backlog has been resolved with 20

inspections recently completed. They do still have five pending with items still needing resolved. The recent drawdown has the overall project about 80% complete with the last date of October 13<sup>th</sup>. Mrs. Lee has spoken to JCDC on how to navigate the process after September 30<sup>th</sup>.

#### **ECI REGIONAL PLANNING/REGIONAL HOUSING**

Darlesia Lee, assistant director ECIRPD, spoke to commissioners about an opportunity to join a regional housing program. This would be a step towards regionalism in economic development which has been spoke about by the governor. As an example, Club 720 provides lending opportunities and assists homebuyers with downpayments. The county would invest money in with buyers, builders and other interested parties with builders prioritizing the projects. It would be ECIRPD's responsibility to get them interested in the county's projects. The commissioners thanked Mrs. Lee for the information and will look more into the information received.

#### **HEALTH DEPARTMENT**

Heath Butz, administrator, came to the commissioners for approval of the annual contract for the Health Bioterrorism Coordinator in the amount of \$15,600. Doug Horn made a motion to approve the contract as presented. Duane Monroe seconded the motion and the motion passed by unanimous vote.

An upgrade to the IT infrastructure at the health department was discussed as their current firewall is outdated and current speeds on the network are only 3 MB down. Leap Managed IT provided a quote for new equipment and infrastructure for a total cost of \$10,600.58. They confirmed most of the equipment would be able to be moved to another facility. Mr. Butz can pay for some of the work, but not the total quote. Doug Horn made a motion to approve the quote from LEAP Managed IT for the remainder to be paid out of Cum Cap. Duane Monroe seconded the motion and the motion passed by unanimous vote.

#### **HIGHWAY**

Bob Howell, superintendent, came to the commissioners to discuss a potential county policy that would not have the county responsible for mismarked utilities. The county attorney will look into a policy. The utility ROW on 400 S between Industrial Park Road and 1100 W and then two on 1100 W was brought back to commissioners for approval. It would be at the end of the county's right of way and feel comfortable with the proposed work. The work is scheduled for the first quarter of 2026 and could get started before January 2026. Duane Monroe made a motion to approve the ROW permit with Frontier. Doug Horn seconded the motion and the motion passed by unanimous vote.

Lastly, Mr. Howell asked for commissioner approval to send a letter to the person responsible for road damage on 500 S. KBL will be notified to start work on the repairs. Mr. Aker agreed the road needed repaired and the person responsible for the damage should be asked to reimburse the county. Duane Monroe made a motion to allow Mr. Howell to move forward with the work and notification. Doug Horn seconded the motion and the motion passed by unanimous vote.

#### **JEMS**

Gary Barnett and Kyle Gerlach, shift supervisors, came to the commissioners to give a monthly update on operations including financials and \$229,000 in unpaid invoices. The transport and mileage of the runs in the period. The AEDs were installed last week with training for the machines pending.

#### **RETIREMENT CENTER**

Stacey Johnson, director, came to the commissioners to give a monthly update on operations. They are looking at moving two residents to Howard Haven, Howard County's home. There are two residents working with case managers with two moving out in the next month. The facility will need help getting them moved to apartments. Their goal would be to move them to RCAP facilities for those not moving to nursing homes.

Duane Monroe explained the idea for some type of incentive pay for employees to remain at the facility. His idea would be to pay 3 months' salary for full time employees if the facility were to close by the end of 2025, 2 months pay if closed by June 30, 2026 and one month if closed between July-December 2026. All part-time employees would receive half the benefit of full-time employees. Ms. Johnson questioned commissioners if there would be any negotiations in the amount, noting she did not believe employees would stay for only a few months of pay.

When questioned about the pay given to employees in Adams County, Ms. Franks explained their employees were given a flat fee of \$3,000 for full-time employees and \$1,500 for part time and then were given credit for years of part time and full-time service. Mr. Monroe clarified their method was not chosen due to a lack of employee longevity at the facility. It was decided to have the director put together a recommendation to their advisory board for them to make a recommendation back to commissioners. Mrs. Bracy noted the Journey Home in Randolph County had recently toured the facility and expressed interest in exploring options.

Lastly, Duane Monroe asked the commissioners to take a vote to not accept any new residents to the facility. Stacy Johnson asked that residents be allowed to be admitted to the facility under certain conditions including their ability to pay and if it was an emergency or temporary need. Chad Aker agreed asking the commissioners decide on a case-by-case basis dependent on their ability to pay and understanding that the facility is closing. Cindy Bracy explained the board did not have a quorum to vote at their most recent meeting, but the intention was to not have anyone move in on an emergency basis. She added the message it would send to the residents and staff would be confusing. Doug Horn agreed, hoping the county could find a better place to take care of their needs, making a motion to not admit any more residents to the facility. Duane Monroe seconded the motion and the motion passed by majority vote with Chad Aker voting against the motion.

#### **BURN BAN ISSUANCE**

Commissioners signed a local disaster emergency declaration to issue a burn ban effective on September 17, 2025 through midnight on September 30, 2025, unless terminated sooner by the Jay County Fire Chiefs. The burn ban was issued due to prolonged dry weather and lack of precipitation.

#### **RESOLUTION 2025-13**

**RESOLUTION APPROVING LEASE WITH MOTOROLA SOLUTIONS, INC BE IT RESOLVED**, that the Jay County Commissioners have determined that a true and very real need exists for the acquisition of the Equipment and other personal property described in the lease between Jay County and Motorola Solutions, Inc. They hereby approve a lease with Motorola Solutions, Inc in the amount of \$4,642,926.61 with an interest at 3.72% per annum for a term of 10 years. Loan payments will be due annually by February 1<sup>st</sup> starting in 2027. All statutory requirements for the acquisition of the equipment and other personal property and the approval of this lease have been met. The commissioner president will sign all necessary loan documents.

The annual payment is set at \$571,654, but can be refinanced with another institution in the future. Duane Monroe made a motion to approve Resolution 2025-13 as presented. Doug Horn seconded the motion and the motion passed by unanimous vote.

#### **IT QUOTES**

Emily Franks, auditor, submitted two quotes for the purchase of 7 new computers that will not be updated to Windows 11. The first quote was from Cleaver Cabling & Consulting for \$6,300. The second quote was from Leap Managed IT for \$10,026.43 including labor. Ms. Franks recommended purchasing the computer through Cleaver Cabling. Doug Horn made a motion to approve the purchase of the computers through Cleaver Cabling & Consulting. Duane Monroe seconded the motion and the motion passed by unanimous vote.

#### **OTHER BUSINESS**

The payroll docket was presented for commissioner approval. Doug Horn made a motion to approve the payroll docket as presented. Duane Monroe seconded the motion and the motion passed by unanimous vote.

The claims docket for September was presented for commissioner approval. Doug Horn made a motion to approve the claims docket as presented. Duane Monroe seconded the motion and the motion passed by unanimous vote.

Emergency claims were presented for commissioner approval Lowe Farms LLC for \$4,650, EGIS BLN USA \$4,451.01, Fortitude Consulting \$750, Down payment on Surveyor Excavator for \$30,000, True Value for \$9,96, Rundell Ernsutberger Associates \$32,621, Association of Indiana Counties for \$550, Bug Free Pest Professionals for \$290 and Portland's Best One Tire \$509.59 and claims related to the Owner-Occupied Rehab Program were presented for commissioner approval including: Daves Heating & Cooling LLC for \$9,996, Air X-Ray for \$4,500, Mooreland Roofing & Construction LLC for \$16,630, All Circuit Electrical LLC for \$4,835.20, Daves Heating & Cooling LLC for \$19,650, Daves Heating & Cooling LLC for \$5,520, Dave's Heating & Cooling LLC for \$12,122, Mustard Seed Remodeling for \$19,926.02, Mooreland Roofing & Construction LLC for \$8,454, Dave's Heating & Cooling for \$9,100, Mooreland Roofing & Construction LLC for \$8,500, Dave's Heating & Cooling for \$14,199.14, Fortitude Consulting for \$7,970, Fortitude Consulting for \$5,100, Fortitude Consulting for \$24,500, Fortitude Consulting for \$5,500, Fortitude Consulting for \$5,000 and Fortitude Consulting for \$1,500.

A claim to the Rush County Tractor Club from the Extension Officer was discussed. The department would like to reimburse the club for mileage from a recent training course on backing a trailer wagon. Duane Monroe made a motion to allow the department to submit a claim. Doug Horn seconded the motion and the motion passed by unanimous vote.

With no further business, Doug Horn made a motion to adjourn at 10:50 a.m.; Duane Monroe seconded the motion and the motion passed by unanimous vote.

#### JAY COUNTY COMMISSIONERS

Chad Aker

Duane Monroe

Doug Horn

Attest:

Jay County Auditor

#### OCTOBER 7, 2025

The Jay County Commissioners met in executive session on Tuesday, October 7, 2025 at 4:00. p.m. in the courthouse auditorium. Attending was Doug Horn, Duane Monroe, auditor Emily Franks, attorney Wes Schemenaur, and Chad Aker, president, presiding. The commissioners met in executive session to discuss a real property transaction per IC 5-14-1.5-6.1(b)(2)(D). The meeting was adjourned at 5:01 p.m.

#### JAY COUNTY COMMISSIONERS

Chad Aker

Duane Monroe

Doug Horn

Attest:

Jay County Auditor