

NOVEMBER 10, 2025

The Jay County Commissioners met in session on Monday, November 10, 2025 at 9:00. a.m. in the courthouse auditorium. Attending was Doug Horn, auditor Emily Franks, attorney Wes Schemenaur, and Chad Aker, president, presiding. Absent was commissioner Duane Monroe. Doug Horn made a motion to approve the minutes from October 27, 2025, Executive and Special session on October 29, 2025, and Executive session on November 4, 2025. Chad Aker seconded the motion and the motion passed by unanimous vote.

COURTHOUSE

Doug Horn made a motion to extend an offer to Monte Shrack for the courthouse superintendent position. Chad Aker seconded the motion and the motion passed by unanimous vote. Monte Shrack, who was in attendance, accepted the position effective November 24th, 2025.

HIGHWAY

Stephanie Klarer, assistant superintendent/ERC, came to the commissioners to give a monthly update on operations. They have been continuing soft spot repairs as weather allows. The mechanic position has been filled by Bryce Fox, effective November 17th, 2025. A work permit from AEP Indiana Michigan Power to bore under Brookview Drive. Doug Horn made a motion to approve the permit from AEP. Chad Aker seconded the motion and the motion passed by unanimous vote.

A financial commitment letter regarding bridge #64 on 400 N for the federal funding application due December 1st, 2025 was presented for commissioner approval. Ms. Klarer reported the following; the preliminary engineering would cost an estimated \$301,000 with 80% reimbursed. An estimated cost of \$100,000 worth of right of way work in 2028, with 80% reimbursed and utility relocations scheduled for 2030. The construction is estimated to be for 2031 with a cost of \$1.97 million which the county would be responsible for \$394,000. Bridge #64 was their last one with a number score of 4 or under that qualified for the federal funding. Doug Horn made a motion to approve the financial commitment letter as presented for bridge #64. Chad Aker seconded the motion and the motion passed by unanimous vote.

EMA DONATION

A \$25 donation from the Mississinewa Chapter of the NS Daughters of the American Revolution Chapter #4061 was given to the EMA director for her time to attend their meeting. Doug Horn made a motion to accept the donation as presented into the EMA donation fund. Chad Aker seconded the motion and the motion passed.

JAY COUNTY PUBLIC LIBRARY BOARD APPOINTMENT

Eric Hinderliter, director, requested the commissioners reappoint Tracy Carpenter for another 4-year term to the Jay County Library board. Doug Horn made a motion to reappoint Tracy Carpenter as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

RESOLUTION 2025-14

Resolution 2025-14, resolution establishing county contributions to the Health Savings Account (HAS) to eligible employees for 2026. The county contributions will increase to \$125, per quarter towards a single plan and \$250 a quarter for any employee plus one plan. Doug Horn made a motion to approve Resolution 2025-14 as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

RESOLUTION 2025-15

Resolution 2025-15 was presented for commissioners' approval to set a hearing for 19 Dunkirk parcels not purchased at the tax sale. All interested non-profit entities must submit an application on or before November 21, 2025 at 4:00 p.m. to the Jay County Auditor's Office. Applicants must state the intended use of the property and the anticipated timeframe for implementation of the use. Each application must be accompanied by documentation verifying the non-profit status and must be signed by an officer of the non-profit entity.

They will still have to go through the proper noticing steps on those parcels. Doug Horn made a motion to approve Resolution 2025-15 transferring real estate. Chad Aker seconded the motion and the motion passed.

CVET/FIT DISTRIBUTION

Emily Franks, auditor, informed the commissioner that House Bill 1392 changed the rules for the distribution of CVET/FIT taxes. It was required to be disbursed based on budget percentage. It is now at the discretion of the legislative body. Ms. Franks suggested it continue to follow the distribution for this year as it was figured into 2025 budget estimates or to put the entirety in county general to be used for any legal purpose. Doug Horn made a motion to continue the distribution for this year based on the budget. Chad Aker seconded the motion and the motion passed.

OTHER BUSINESS

The payroll docket was presented for commissioner approval. Doug Horn made a motion to approve the payroll docket as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

The county home report for October was presented for commissioner approval. Doug Horn made a motion to approve the report as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

The Clerk's report for October was presented for commissioner approval. Doug Horn made a motion to approve the report that was presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

The treasurer's report for October was presented for commissioner approval. Doug Horn made a motion to approve the treasurer's report as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

Emergency Claims to Robert Brelsford \$2,713 and Brunbaugh Construction for \$591,797.85 was presented for commissioner approval. Doug Horn made a motion to approve the claims as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

Emergency claims related to the Owner-Occupied Rehab Program were presented for commissioner approval including: AirXRay for \$9,000, 10,823, and \$9,935, Fortitude Consulting for \$6,000, Mooreland Roofing & Construction for \$1,500 and EGIS for \$5,187.40. Doug Horn made a motion to approve the claims as presented. Chad Aker seconded the motion and the motion passed by unanimous vote.

With no further business, Doug Horn made a motion to adjourn at 9:25 a.m; Chad Aker seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker

Duane Monroe

Doug Horn

Attest:

Jay County Auditor

NOVEMBER 10, 2025

The Jay County Commissioners met in executive session, November 10, 2025, at 9:45 a.m. in the courthouse auditorium. Attending was Doug Horn, auditor Emily Franks, and Chad Aker, president, presiding. Absent was Duane Monroe. The executive session was held to discuss pending litigation per IC 5-14-1.5-6.1(B)O.

With no further business, the meeting was adjourned at 10:21 a.m.

JAY COUNTY COMMISSIONERS

Chad Aker

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Duane Monroe

Duane Monroe

Doug Horn

Doug Horn

Attest: Smil Sprankle

Jay County Auditor