

# Jay/Portland Building & Planning Department

## Building Department Inter-local Joint Board

### Meeting Agenda

**Meeting Date and Time:**

**Tuesday  
February 3, 2026  
5:30 pm**

**Meeting Place:**

**Community Resource Center  
118 S Meridian Street  
Portland, IN 47371**

**Agenda:**

1. Call to order
2. Minutes of June 23, 2025 meeting to be approved or amended
3. Election of Chair & Citizen Member Reappointment
4. Building Department 2025 Annual Report
5. Any other business brought before the Board
6. Adjournment

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#### Building & Planning Department Interlocal Joint Board Members

<b>Member</b>	<b>Appointed By</b>	<b>Term of Membership</b>
Jerry Leonard	Portland Board of Works	01/01/2026 – 12/31/2026
Mike Aker	Portland City Council	01/01/2026 – 12/31/2026
Duane Monroe	County Commissioners	01/01/2026 – 12/31/2026
Faron Parr	County Council	01/01/2026 – 12/31/2026
Ron Laux	Interlocal Joint Board	01/01/2026 – 12/31/2026